

South Carolina



Procurement Review Panel

List of Key Officials Attending the Hearing

Pamela Gillins, Administrative Coordinator

Phone: (803) 734-0660

Email: pamela.gillins@prp.sc.gov

House of Representatives – Agency Overview

The main objective of the Panel is established by Subarticle 3, section 11-35-4410 of the Consolidated Procurement Code. The Panel's primary function is to provide an administrative review of decisions by the Chief Procurement Officers relating to:

- (1) formal protests of the solicitation or award of State contracts;
- (2) suspension or debarment of individual vendors;
- (3) contract controversies; and
- (4) other written decisions, policies, or procedures affecting the state procurement system.

The Panel seeks to provide the best possible services to vendors and agencies of the State in keeping with the integrity of the Consolidated Procurement Code. The Panel is unique in its formation, being composed of five members drawn from the private sector and two State employees, all of whom are appointed by the Governor. Each Panel member brings his or her own experience to bear in independently reviewing how the State procures its goods and services, ensuring that the State's procurement process is transparent, fair, and effective. Moreover, the Panel's composition and specialized purpose allows it to schedule and conduct hearings in a very timely fashion, which is one of its continuing strategic goals. Timely hearings and written decisions from the Panel allow the State to conduct its business efficiently while also guaranteeing fairness to vendors.

The Panel received nine (9) requests for administrative review during fiscal year 2023-2024. All appeals requested review of a CPO's written protest determination, with one exception, a contract controversy matter. The Panel timely issued its orders as required by statute. On its website, the Panel provides a link to the Panel's decisions that are posted on the Procurement Services website at <https://prp.sc.gov/panel-orders>. In addition, the Panel publishes its decisions on WestLaw, a legal research service.

**SOUTH CAROLINA PROCUREMENT REVIEW PANEL
ORGANIZATIONAL CHART
AS OF January 6, 2025**



The panel is not requesting any budget changes this year.

- State FTEs – 2
 - Federal FTEs – 0
 - Other Funded FTEs – 0
 - Total FTEs – 2
- No Vacant FTEs per category.
- No request for additional FTEs.